



UNIVERSITAT
ROVIRA i VIRGILI

The Doctorate at the URV
The Chemical Science and Technology
Doctorate Program

March 7, 2019



The Doctorate regulation in Spain

Regulated by the Royal Decree 99/2011

- ❖ Commitment agreement: supervisor, PhD student, institution
- ❖ Training activities defined in each program: transversal/specific activities
- ❖ Document of Doctoral Activities (DAD)
- ❖ Research Plan (PlInv)
- ❖ Evaluation of the DAD and PlInv by the thesis supervisor(s) and the Academic Committee (AC). **A new evaluation every year**
- ❖ The evaluation must be **positive to continue the program**
In case of negative evaluation, the student is evaluated again within six months. 2 negative evaluations prevent him/her to continue the program
- ❖ Deadline for the thesis defense:
Full time: **3 years from registration to Thesis submission**
Deadline extension: 1 year (+ exceptionally 1 more), to be approved by the AC



Administrative and academic management

Management of doctorate programs

❑ Administrative management 1

Postgraduate and Doctoral School / Doctoral and Research Unit

❑ Administrative management 2

Official documents, certificates, diplomas: Campus Secretariat

❑ Support to procedures

Department secretary's office

❑ Academic management

Academic Committee of the program: defines, coordinates, monitors doctoral students, accepts submitted Theses, can mediate in conflicts, etc. The coordinator of the doctoral program chairs the AC.

❑ **Management Committee** of the Doctoral School: collegiate body



Management of doctorate programs

□ Administrative management 1

Postgraduate and Doctoral School, EPD /

Doctoral and Research Unit, UDR

building N5, ground floor

✓ Access and admission, general information

phd@urv.cat

977558831

✓ Annual evaluation

phd.avaluacio@urv.cat

977559529

✓ Deposit, defence and dissemination of doctoral Thesis

tesis@urv.cat



Management of doctorate programs

□ Administrative management 2

Campus Secretariat for Academic Management, SGAC

building N3, ground floor

- ✓ **Registration**
original documents
- ✓ **Registered Procedures**
Extension of Thesis submission deadline
Medical temporary leave
- ✓ **Certificates**
- ✓ **Issuance of the Doctoral Degree**



Administrative and academic management

Chemical Science and Technology Doctorate management

❑ Support to administrative procedures

Department secretary's office: Faculty of Chemistry

building N4, 3rd floor

Beatriz Luque doctoratN4@urv.cat 977558599

❑ Academic Committee

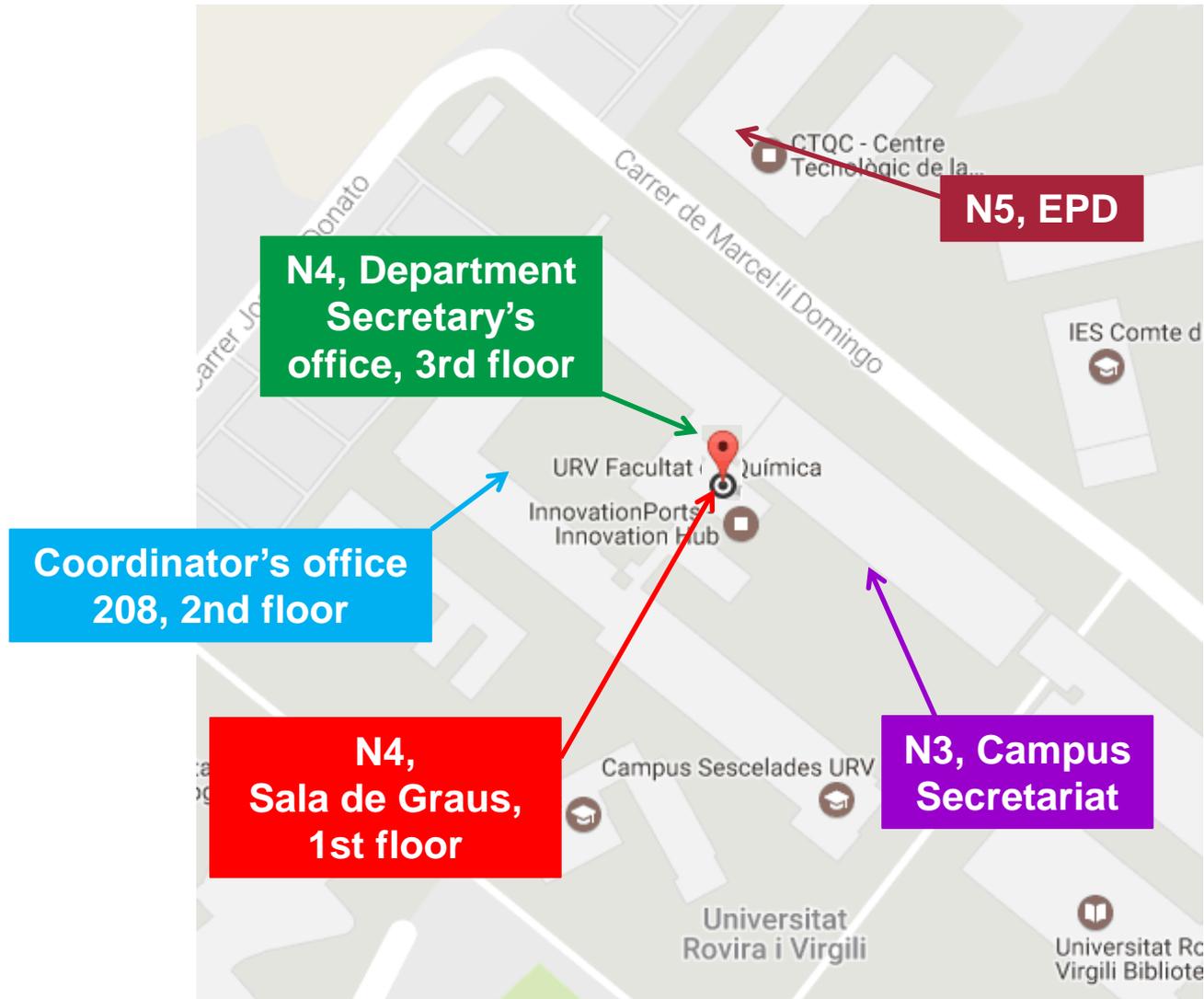
Rosa Caballol, coordinator rosa.caballol@urv.cat

Carme Aguilar Mar Reguero Antonio M. Echavarren

Marina Galià Pilar Salagre Pau Ballester



Administrative and academic support





**Supervision, monitoring
and evaluation of PhD
students**



Commitment agreement

What is the commitment agreement?

A written agreement that draws up the framework of the relationship between the doctoral student, the thesis supervisor(s), the tutor and the URV, as well as the rights and duties of each part.


ESCOLA DE POSTGRAU I DOCTORAT
UNIVERSITAT ROVIRA I VIRGILI

**COMMITMENT AGREEMENT REGARDING THE WRITING OF
A DOCTORAL THESIS IN THE FRAMEWORK OF A DOCTORAL PROGRAMME
AT THE UNIVERSITAT ROVIRA I VIRGILI**

BY AND BETWEEN
Mr. Josep Anton Ferré Vidal, Rector of the Universitat Rovira i Virgili (hereafter, URV) by virtue of Decree 72/2014, of 27 May (DOGC 6633, of 29 May 2014), who represents this institution in accordance with the competencies established in article 66 of the Statute of the URV, which was approved by Decree 202/2003, of 26 August (DOGC 3963, of 8 September 2003) and modified by the agreement GOV/23/2012, of 27 March 2012 (DOGC 6100, 2 April 2012).
Mr/Ms _____, of legal age, with identity card number (or passport number) _____, and acting and representing himself/herself and
Mr/Ms _____, of legal age, with identity card number (or passport number) _____, and acting and representing himself/herself.
These parties

DECLARE
1. That Mr/Ms Guifré Colomer Pérez participates as a doctoral student in research work that will subsequently be written up in the form of a doctoral thesis as part of the research line _____ This research line is being carried out under the supervision of and under the tutelage of Dr. _____. The doctoral thesis can be carried out at the URV or at any other institution with which the URV has entered into an agreement for this purpose.
2. That, in order to carry out the doctoral thesis and the handle and exchange the results and information generated, the parties are interested in regulating the functions, obligations and rights of the doctoral student, the thesis supervisor and the thesis tutor, and their relationship with the Universitat Rovira i Virgili, and, if applicable, the collaborating institution.
For this reason the two parties sign the present agreement in conformity with the following

CLAUSES
ONE. OBJECT OF THE AGREEMENT
The object of the present agreement is to establish the functions, rights and obligations of the doctoral student, the thesis supervisor and the thesis tutor, and to establish the procedure for resolving disputes and any issues pertaining to the intellectual and industrial property rights that may be generated by the research carried out during the writing of the doctoral thesis.
TWO. DURATION
This commitment agreement will come into force from the moment at which the researcher registers for a doctoral thesis at the URV, and will terminate for one of the following reasons:
1) The doctoral student has successfully defended their thesis and requested the issuance of their doctoral degree certificate by the URV.
2) The doctoral student has decided not to continue with their doctoral thesis.
3) The doctoral student's registration for the doctoral thesis is definitively rescinded.
4) There is an infringement of any of the clauses in the present document or in the Regulations that govern the procedures of admission, production, authorization, assessment or appointment of examination panels regarding doctoral theses at the URV.

THREE. RIGHTS AND OBLIGATIONS
The rights and obligations of the doctoral student are governed by article 14 of the Regulations of the Postgraduate

1 / 4



Commitment agreement

What has to be done?

PhD student

- The PhD student, the thesis supervisor(s) and/or the tutor have to sign the commitment agreement
- The PhD student must hand in the original letter of commitment, duly signed, to the **department secretary's office** or to **EPD** before April 1st

Department/EPD secretary's office

- The department secretary's office sends the signed original commitment agreement to EPD
- EPD checks the signed letter of commitment and files it in the student's record



Training activities of the Chemical Science and Technology Doctorate

The CS&T Doctorate includes **compulsory and optional training activities**

Compulsory activities

- 1. Attendance** and/or communications to conferences, courses, symposia, seminars, colloquia, etc. (DAD)
At least 1 congress with presentation of results along the PhD
- 2. Attendance to lectures and multidisciplinary seminars** (DAD)
at least 6 lectures/year (average) to be included by the student in the DAD including title of the lecture/seminar, lecturer, date and place
- 3. Publications** (DAD)
At least 1 published or accepted paper before the thesis defense
- 4. Midterm interview** with the Academic Committee



Training activities of the Chemical Science and Technology Doctorate

The midterm interview

- ❑ **Short informal meeting** of the PhD student with the Academic Committee during the second year, to facilitate a direct contact for a better knowledge of the PhD student scientific interests, his/her integration in the research group and in Tarragona, the Thesis progress, the potential problems found, either at the administrative level or in the research...
- ❑ Scheduled from March to June during the second year



Training activities of the Chemical Science and Technology Doctorate

Optional activities

5. **Training** on transferable skills (DAD)
6. **Project:** a prospective research project before the thesis defense
7. **Patents**, if any (DAD)
8. **Mobility** (DAD)

Research mobility strongly recommended, not mandatory

International stay **longer than 90** days



International Doctorate Mention

9. **Participation in projects** (DAD)
10. **Teaching collaboration** (DAD)
11. **Internships in companies** (DAD)
12. **Prizes, grants or other awards** (DAD)



Training activities of the Chemical Science and Technology Doctorate

The project

- ❑ A prospective research project, planned for 3 years, on a topic different from that of the Doctoral Thesis
- ❑ Before depositing the Thesis
- ❑ Written in English, maximum 3 pages including figures, tables and references. Line space 1.5, font size minimum 11
- ❑ Oral presentation in English, maximum 10 minutes, followed by questions by the committee (2 members)
- ❑ Grading: Excellent, Good, Sufficient, Fail
- ❑ Optional, merit (up to 10%) for the prioritization of candidates to be awarded the Doctorate Prize



Transferable skills training program

URV modules , “PROFID” courses

Block 1: Institutional
Presentation &
Introduction

Block 2: Training in
Teaching
Methodologies

Block 3: Research
Training and
Knowledge Transfer

Block 4: Training in
Personal and
Collaborative Skills

Block 5: Resources
and Tools for
Research

Block 6: Writing,
communication,
networking



Evaluation

The evaluation is done yearly

- ❖ The research activity
- ❖ The Document of Doctoral Activities (DAD)
- ❖ The Research Plan (PlInv) **1st year, mandatory**



Document of Doctoral Activities (DAD)

What is the Document of Doctoral Activities?

- ❖ The **Document of Doctoral Activities (DAD)** is a record of all relevant activities performed by the student during the doctoral Thesis: courses, communications in conferences, published papers, stays abroad...
- ❖ Each activity must be documented



Document of Doctoral Activities (DAD)

Which activities?

Many **training activities** can be implemented in the DAD via the **SAD platform**

- Attendance and/or communications to conferences, courses, symposia
- Attendance to lectures and multidisciplinary seminars
- Publications
- Patents
- Mobility
- Participation in projects
- Teaching collaboration
- Internships in companies
- Prizes, grants or other awards



Research Plan (Plainv)

What is the research plan?

- ❖ The **Research Plan (Plainv)** is a short description of the future PhD work, that **first-year** PhD students should include in the DAD. It must at least contain:
 - the title of the thesis (can be changed)
 - the aims
 - the methodologies and tools
 - the planning
 - some bibliography

In our field, the research plan is written in close contact with the supervisor

- ❖ The Plainv **can be improved** (changed or extended) throughout the doctoral Thesis **every academic year.**



Research plan (PlaInv) and DAD

What has to be done?

Complete the on-line application during the evaluation period, including the research plan and the activities

- *Prepare the Research plan with your thesis supervisor(s), only mandatory the first year*
- *Include your activities in the DAD, every year*
- *Justify these activities: prepare previously all the documents to be attached*

How?

Using the SAD platform in the intranet

When?

1st call: dead-line: April 30, 2019

2nd call: 18 June – 8 July, 2019

**Do not forget to periodically revise
your URV-student email !**



Evaluation of PlInv and DAD

- The **DAD is evaluated every year** by your supervisor(s) and the Academic Committee of the PhD program. The PlInv is evaluated **the first year** and can be modified during the successive years.
- **A positive evaluation is required** to continue the doctorate program and to enroll in the following year.

1st call

**In case of negative evaluation,
a second evaluation is required within 6 months**

2nd call

A second negative evaluation prevents to continue on the program



Schedule for Plainv and DAD evaluation process

First call

4 – 30 April

The PhD student fills the different parts of the on-line application and attach the documentary proofs. The record must be closed (*edition mode to revision mode*) once completed

3 – 15 May

The thesis supervisor(s) fills the on-line evaluation report

17 – 29 May

The Academic Committee fills the global evaluation report

5 - 6 June

Once approved by the EPD management Committee, reports are published on the intranet



Schedule for Plainv and DAD evaluation process

Second call

18 June – 8 July

In case of a first negative evaluation, the PhD student fills the different parts of the on-line application and attach the documentary proofs

10 – 19 July

The thesis supervisor(s) fills the on-line evaluation report

22 – 30 July

The Academic Committee fills the global evaluation report

5 - 6 September

Reports published on the intranet



Get your ORC-ID!

What is it? How to access it?

ORCID

ORCID stands for **Open Researcher and Contributor Identifier**.

An ORCID is a 16 digit unique identifier.



It is a researcher ID that is increasingly being adopted around the world by **publishers, research organizations** and research **funding bodies**.

Comment it with your supervisor!

<https://orcid.org>



Get your ORC-ID!



Connecting Research
and Researchers

FOR RESEARCHERS
FOR ORGANIZATIONS
ABOUT
HELP
SIGN IN

DISTINGUISH YOURSELF IN THREE EASY STEPS

ORCID provides a persistent digital identifier that distinguishes you from every other researcher and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized. [Find out more.](#)

- 1

REGISTER Get your unique ORCID identifier [Register now!](#)
Registration takes 30 seconds.
- 2

ADD YOUR INFO Enhance your ORCID record with your professional information and link to your other identifiers (such as Scopus or ResearcherID or LinkedIn).
- 3

USE YOUR ORCID ID Include your ORCID identifier on your Webpage, when you submit publications, apply for grants, and in any research workflow to ensure you get credit for your work.

MEMBERS MAKE ORCID POSSIBLE!

ORCID is a non-profit organization supported by a global community of organizational members, including research organizations, publishers, funders, professional associations, and other stakeholders in the research ecosystem.

Register for an ORCID ID

ORCID provides a persistent digital identifier that distinguishes you from every other researcher and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized.

As per ORCID's [terms and conditions](#), you may only register for an ORCID ID for yourself.

First name

Last name

Email ↙

Re-enter email

Create an ORCID password +

Confirm ORCID password +

Your ORCID ID connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it.

By default, who should be able to see information added to your ORCID Record?

Email frequency

The ORCID Registry provides notifications about things of interest, like updates to your ORCID record or being made a trusted individual, when they occur ([learn more about notifications](#)). How often would you like these notifications delivered to you via email?

Weekly summary

No soy un robot

institutional e-mail:

...@urv.cat

...@icIQ.es

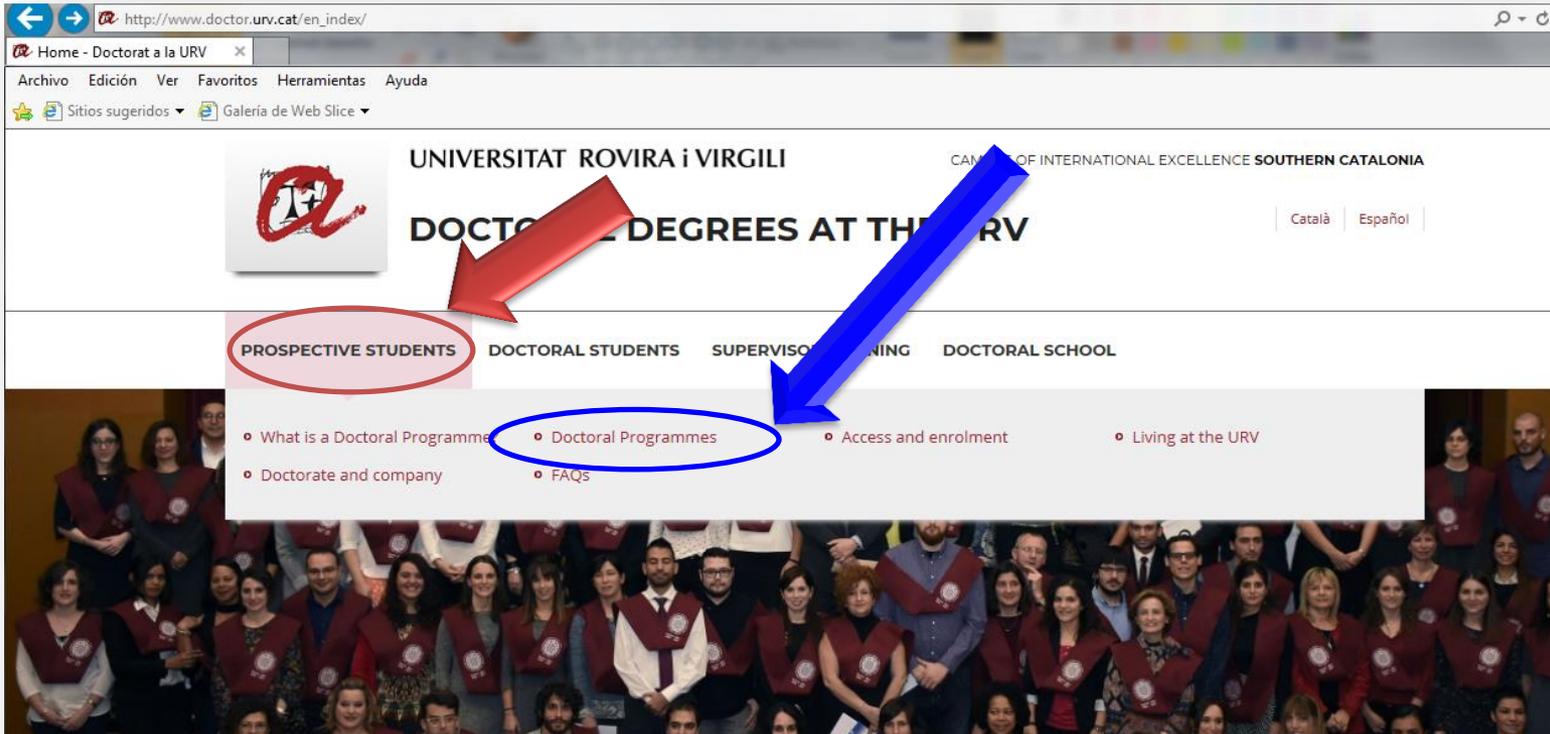
...@estudiants.urv.cat

Please, send your ORCID to phd@urv.cat



The doctorate website

<http://www.doctor.urv.cat/>





The doctorate website

http://www.doctor.urv.cat/en/prospective-students/courses/

Doctoral programmes | Doc... x

Archivo Edición Ver Favoritos Herramientas Ayuda

Sitios sugeridos Galería de Web Slice

 UNIVERSITAT ROVIRA I VIRGILI CAMPUS OF INTERNATIONAL EXCELLENCE SOUTHERN CATALUNYA

DOCTORAL DEGREES AT THE URV Català Español

PROSPECTIVE STUDENTS DOCTORAL STUDENTS SUPERVISOR TRAINING DOCTORAL SCHOOL

HOME > PROSPECTIVE STUDENTS > COURSES > DOCTORAL PROGRAMMES

Doctoral programmes at the URV

The URV has 25 doctoral programmes adapted to the European Higher Education Area and regulated by Royal Decree 99/2011, divided into five knowledge areas (Arts and Humanities, Sciences, Social and Legal Sciences, Health Sciences and Engineering).

If you are interested in taking part in one of our doctoral programmes or you want more information, all you have to do is get in touch with the academic coordinator of the programme. You will find the contact details on the home page of each programme.

ARTS AND HUMANITIES

- ▶ Anthropology and Communication
- ▶ City, Territory and Sustainable Planning
- ▶ Classical Archaeology
- ▶ Cognitive Science and Language
- ▶ Erasmus Mundus on the Quaternary and Prehistory
- ▶ Humanistic Studies

SCIENCES

- ▶ Chemical Science and Technology
- ▶ Oenology and Biotechnology



The CS&T website

<http://www.doctor.urv.cat/prospective-students/courses/7703/index>

The screenshot shows a web browser window with the following elements:

- Browser tabs:** "Universitat Rovira i Virgili | The...", "Doctoral programmes - Doctor...", "Chemical Science and Tech..."
- Browser menu:** "Archivo", "Edición", "Ver", "Favoritos", "Herramientas", "Ayuda"
- Browser address bar:** "Sitios sugeridos", "Galería de Web Slice"
- Header:** "UNIVERSITAT ROVIRA I VIRGILI" and "CAMPUS OF INTERNATIONAL EXCELLENCE SOUTHERN CATALONIA". The main title is "DOCTORAL DEGREES AT THE URV". Language options "Català" and "Español" are visible.
- Navigation menu:** "PROSPECTIVE STUDENTS" (highlighted), "DOCTORAL STUDENTS", "SUPERVISOR TRAINING", "DOCTORAL SCHOOL".
- Breadcrumb:** "HOME > PROSPECTIVE STUDENTS > COURSES > CHEMICAL SCIENCE AND TECHNOLOGY > INTRODUCTION"
- Section Header:** "Chemical Science and Technology - Introduction"
- Left sidebar menu:** "PRESENTATION", "TRAINING ACTIVITIES" (circled in red), "RESEARCH LINES", "ADMISSION AND ENROLMENT", "ASSESSMENT", "FINANCIAL AID AND TUITION FEES".
- Main content area:** A photograph of a person in a white lab coat and green gloves working with laboratory glassware. Below the photo is the text "Programme coordination".
- Footer:** "Pre-enroll" with a hand icon, a user profile icon for "Dra. Rosa Caballol Lorenzo" with email "rosa.caballol@urv.cat", and the URV logo.



The doctorate website

<http://www.doctor.urv.cat/>

The screenshot shows the website interface for 'DOCTORAL DEGREES AT THE URV'. The browser address bar shows 'http://www.doctor.urv.cat/en_index/#'. The page header includes the URV logo and the text 'UNIVERSITAT ROVIRA i VIRGILI' and 'CAMPUS OF INTERNATIONAL EXCELLENCE SOUTHERN CATALONIA'. Below the header, there are navigation tabs: 'PROSPECTIVE STUDENTS', 'DOCTORAL STUDENTS', 'SUPERVISOR TRAINING', and 'DOCTORAL SCHOOL'. The 'DOCTORAL STUDENTS' tab is circled in red, with a red arrow pointing to it. Below the tabs, there is a grid of links. The link 'Administrative Procedures' is circled in blue, with a blue arrow pointing to it. Other links include 'Enrolment, remaining and grant', 'Training activities', 'Doctoral thesis', 'Application for the doctoral diploma', 'Supervision and evaluation', 'Special doctoral prizes', 'Frequently asked questions', and 'Deposit and defence of a thesis'. Below the grid, there is a banner with a photo of researchers and the text '+1000 researchers that form part of the URV research structure'. At the bottom, there is a 'NEWS' section with two articles: '20 postdoctoral research contracts announced by the Martí i Franquès programme' and 'European universities lay the groundwork for improving doctoral training'.



The doctorate website

<http://www.doctor.urv.cat/>

PROSPECTIVE STUDENTS DOCTORAL STUDENTS SUPERVISOR TRAINING DOCTORAL SCHOOL

HOME > PHD STUDENTS > ADMINISTRATIVE PROCEDURES > ADMINISTRATIVE PROCEDURES OF DOCTORATE

Administrative procedures of doctorate

ACCES AND ADMISSION (Unit of Doctorate and Research)

- ENTRY AND ADMISSION TO OFFICIAL DOCTORATE STUDIES
- TRANSFER OF DOCTORAL STUDENTS BETWEEN PROGRAMMES GOVERNED BY THE REGULATIONS TO DOCTORAL PROGRAMMES SPECIFIED IN RD 99/2011 / TRANSFER OF DOCTORAL STUDENTS FROM PROGRAMMES GOVERNED BY THE PREVIOUS REGULATIONS TO DOCTORAL PROGRAMMES SPECIFIED IN RD 99/2011
- RESUMING DOCTORAL STUDIES (DOCTORAL THESIS)

REGISTRATION (Campus Secretariat for Academic Management)

- REGISTERING FOR THESIS TUTORIALS (year of admission)
- REGISTERING FOR THESIS TUTORIALS (second and subsequent years)
- CHANGE OF BANK DETAILS
- CHANGE TO IDENTIFYING AND PERSONAL DETAILS ON RECORD
- URV STUDENT CARD
- CANCELLATION REGISTRATION:
 - FULL ANNULMENT OF REGISTRATION FOR PERSONAL REASONS:
 - WITHIN FIVE CALENDAR DAYS AFTER COMPLETING THE REGISTRATION PROCESS
 - BEFORE THE START OF ACADEMIC ACTIVITY
 - AFTER THE START OF ACADEMIC ACTIVITY AND UP TO 15TH FEBRUARY
 - FULL ANNULMENT OF REGISTRATION DUE TO DEATH OF THE STUDENT



The doctorate website

<http://www.doctor.urv.cat/>

The screenshot shows the website's navigation menu with 'DOCTORAL STUDENTS' circled in red. A blue arrow points to 'Supervision and evaluation', which is also circled in blue. Below the menu, a list of topics is displayed, including 'Enrolment, remaining and grant', 'Training activities', 'Doctoral thesis', 'Application for the doctoral diploma', 'Supervision and evaluation', 'Special doctoral prizes', 'Frequently asked questions', 'Deposit and defence of a thesis', and 'Administrative Procedures'. A banner below the menu states '+1000 researchers that form part of the URV research structure'. The 'NEWS' section at the bottom features two articles: '20 postdoctoral research contracts announced by the Martí i Franquès programme' and 'European universities lay the groundwork for improving doctoral training', accompanied by a photo of three researchers in a lab.

UNIVERSITAT ROVIRA I VIRGILI CAMPUS OF INTERNATIONAL EXCELLENCE SOUTHERN CATALONIA

DOCTORAL DEGREES AT THE URV

Català Español

PROSPECTIVE STUDENTS **DOCTORAL STUDENTS** SUPERVISOR TRAINING DOCTORAL SCHOOL

- Enrolment, remaining and grant
- Training activities
- Doctoral thesis
- Application for the doctoral diploma
- Supervision and evaluation**
- Special doctoral prizes
- Frequently asked questions
- Deposit and defence of a thesis
- Administrative Procedures

+1000
researchers that form part of the URV research structure

NEWS

20 postdoctoral research contracts announced by the Martí i Franquès programme

European universities lay the groundwork for improving doctoral training



The doctorate website

<http://www.doctor.urv.cat/en/phd-students/supervision-evaluation>

PROSPECTIVE STUDENTS **DOCTORAL STUDENTS** SUPERVISOR TRAINING DOCTORAL SCHOOL

Supervision and evaluation of doctoral students

SUPERVISION AND EVALUATION OF PHD STUDENT

- ASSESSMENT CALENDAR
- EVALUATION RESULTS

SAD

Supervision and assessment of PhD Students [↗](#)

More information

User guide for doctoral students [📖](#)

The work carried out by doctoral students during the process of writing their doctoral thesis will be evaluated every year by means of the **Research Plan** and the **Document of Doctoral Activities**

Research Plan and Document of Doctoral Activities

The **Research Plan (Plainv)** defines the objectives, tools and methodology, schedule and any other means students use to produce their doctoral thesis. In this document, in the first year, students should include the following information:

- ▶ Title of the thesis
- ▶ Objectives
- ▶ Methodology
- ▶ Tools and Techniques
- ▶ The thesis project planning
- ▶ ORCID identifier (look at the [10 reasons for having an ORCID at the URV](#) and ask for it in this web).

This plan **is required for first-year students** and is going to be updated at any time during the doctoral programme with any improvements, progress and/or modifications deemed to be necessary.

The **Document of Doctoral Activities (DAD)** is a record of all the relevant activities carried out during the doctoral thesis. For example:

- ▶ Attendance and/or talks given at courses, conferences, symposia, seminars, etc.
- ▶ Publications (articles, books, etc.)
- ▶ Industrial protection and/or intellectual property rights (patents, etc.)
- ▶ Mobility



The PhD student website

<http://www.urv.cat/>

The screenshot shows the website <http://www.urv.cat/en/> in a browser. The main navigation bar includes 'Studies', 'Research', 'Society & Business', 'About', and 'Campus life'. A 'SHORTCUTS' dropdown menu is open, listing: CRAI, Virtual campus, Email, **Intranet**, Esports URV, Llengües URV, and Online registration. A red arrow points to the 'SHORTCUTS' menu, and another red arrow points to the 'Intranet' option. Below the navigation bar, there is a banner image of an archaeological excavation site with a text box that reads:

In the top 500 universities in the world

The URV is in the top 500 universities in the world according to the ranking by Times Higher Education (THE). It is the same position that the URV achieved in the Shanghai ranking, in which it has been included for the first time this year.



The PhD student website

Direct access to the intranet for doctoral students

universitat
Rovira i Virgili



nom d'usuari:

clau d'accés:

Acceptar Cancel·lar

[Accés amb Certificat Digital](#)

PhD Student ID (DNI, NIE, Passport)
DD-MMM-YY

El **Codi d'Usuari** i **Clau d'accés** són els que utilitzeu per entrar als Serveis Digitals de la Universitat (Intranet, Correu Electrònic, Campus Virtual, Revistes Electròniques, etc...)

Codi d'Usuari i Claus d'accés inicials El codi d'usuari és el teu NIF/NIE/Passaport i la clau d'accés inicial serà la data de naixement en format DD-MMM-AA.

* Exemple: 02-MAI-78. El mes MMM pot ser (GEN, FEB, MAR, ABR, MAI, JUN, JUL, AGO, SET, OCT, NOV, DES). Recordeu posar els guions entre el dia, mes i any.

Si no recordeu la teva clau d'accés, segueix el [següent enllaç](#) per tal de poder restaurar-la.



The PhD student website

<https://intranet.urv.cat/group/guest/estudiant-doctorat>

URVnet

Estudiant doctorat PhD student

PDI **Estudiant doctorat** [Galer d'anuncis](#) UGAD [Vertex](#) [Xarxes Socials](#) [Office 365](#) [Office 365 PDI/PAS](#) [Impressió](#)

[Programari Campus](#) [CAU](#) [VirtLabs](#) [Surt](#)

- LA URV**
 - > Legislació i normativa pròpia
 - > Directori institucional
 - > Consell d'estudiants
 - > Participació dels estudiants en el govern de la URV
 - > Associacionisme
 - > Síndic de greuges
 - > Secretaria General
 - > Claustre
 - > Consell de Govern
 - > Memòries i informes
 - > Pressupost
 - > Full oficial de la universitat
 - > Qualitat i Planificació estratègica
 - > Fons d'art URV
- SECRETARIA VIRTUAL**
 - > Consulta de l'expedient acadèmic
 - > Consulta de l'expedient econòmic
 - > Els meus rebuts
 - > Consulta dades personals
 - > Consulta dia i hora de matrícula
 - > Consulta si estàs en condicions de poder sol·licitar el títol
 - > Consulta l'estat de tramitació de títol
- INFORMACIÓ ACADÈMICA**
 - > Oferta acadèmica
 - > Universitat d'Estiu
 - > Llengües URV
 - Espai del doctorand / PHD student area**
- TRÀMITS**
- ESTUDIANT DE DOCTORAT**
 - ACTUALITAT**
 - URVactiv@**
 - >> [Diari digital](#)
 - >> [Recull de premsa](#)
 - Dijous, 28 de Febrer de 2019
 -
- RECORDA QUE**
 - > Assegurança mobilitat PAS/PDI
 - > Assegurances per als estudiants (accidents, mobilitat, repatriació)
- CAMPUS VIRTUAL**
 - > Campus URV
- SERVEIS DE XARXA**
 - > Canvi de la clau d'accés
 - > Correu electrònic
 - > Xarxa oberta (Wifi)
 - > Servei FTP
 - > Servei Proxy antivirus
 - > Accés Biblioteca Digital URV
 - > Antivirus
 - > Llistes de distribució
 - > Certificació digital
- RECERCA**
 - > Consulta dades recerca
 - > Full de convocatòries URV
 - > Servei de recursos científics i tècnics
 - > H2020 - Programes de treball 2018-2020 - Esborranys
 - > Directius per a la signatura i filiació institucional
- ENQUESTES**
 - > Usos lingüístics dels estudiants de Grau
 - > Resultats de les enquestes
- CRAI**
 - > Web del CRAI
 - > Pregunt@
- SUPORT**
 - > Prevenció de riscos laborals
 - > Informació PAU/BACU
 - > Borsa de treball
 - > Borsa d'habitatges



The PhD student website

Evaluation procedure and platform

http://intranet.urv.cat:8081/continguts/proc_doctorat/alumne/eng/index_alum.htm

URV Intranet ACADEMIC INFORMATION ABOUT DOCTORAL STUDIES

Català Español

Home Enrolment **Supervision and evaluation (DAD + PlaInv)** Doctoral thesis Deposit and defence of a doctoral thesis Application for the doctoral or DEA diploma

You can find academic information and descriptions of the administrative procedures that affect doctoral students in the doctoral programmes regulated by Royal Decree 99/2011.

- Enrolment and courses
- Doctoral thesis
- Supervision and evaluation: Document of Doctoral Activities (DAD) and Research Plan
- Deposit and defence of the doctoral thesis
- Application of the doctoral diploma

News	Link to applications	Regulations
<ul style="list-style-type: none">■ Welcome Ceremony New URV PhD Students 2018-2019 (see video) (see slices)■ SAD Assessment schedule <p>** In the second call only will be evaluated the doctorates those unfavorable report or not presented in the first call.</p>	<ul style="list-style-type: none">■ On-line deposit application■ SAD - Monitoring and evaluating doctoral students <p>Highlights</p> <ul style="list-style-type: none">■ List of deposited theses	<ul style="list-style-type: none">■ Normativa Acadèmica i de Matriculació de Doctorat■ Reial decret 99/2011■ Reial decret 1393/2007■ Reial decret 56/2005■ Modificació del Reial decret 56/2005■ Reial decret 778/1998

Address for support and consultations - phd@urv.cat Update date: February 2019



The PhD student website

DAD and PlaInv

URV Intranet ACADEMIC INFORMATION ABOUT DOCTORAL STUDIES

Català Español

Home Enrolment Supervision and evaluation (DAD + PlaInv) Doctoral thesis Deposit and defence of a doctoral thesis Application for the doctoral or DEA diploma

How? →

When? →

MAIN

1. Presentation of the DAD + Research Plan
2. Assessment
3. Evaluation results

ASSESSMENT CALENDAR for the academic year

** In the second call only will be evaluated the doctorates those unfavorable report or not presented in the first call.

This section describes the academic requirements for the new doctoral students who enrol as from the academic year 2013-14 and whose supervision and monitoring are regulated by RD 99/2011.

Document of doctoral activities (DAD) and the research plan (PlaInv)

In the **document of doctoral activities (DAD)**, you will record all the activities relevant to your doctoral thesis carried out in each academic year throughout the doctoral programme .

The **research plan (PlaInv)** is a document in which you have to describe the objectives, tools and methodologies, planning and any other means that you use to produce your doctoral thesis .

This plan may be adapted at any time during the doctoral programme with any improvements and/or modifications you deem to be necessary.

Both the DAD and the PlaInv must be assessed annually by your supervisor/s and the academic committee of the doctoral programme.

The evaluation must be positive if you are to be allowed to continue on the doctoral programme and enrol for the next academic year .

Address for support and consultations - phd@urv.cat Update date: November 2017



The PhD student website

DAD and PlInv

When?

<http://www.doctor.urv.cat/en/phd-students/supervision-evaluation/calendari/>

The screenshot shows the website header for Universitat Rovira i Virgili, featuring the logo and navigation links for 'Català' and 'Español'. The main navigation bar includes 'PROSPECTIVE STUDENTS', 'DOCTORAL STUDENTS', 'SUPERVISOR TRAINING', and 'DOCTORAL SCHOOL'. A breadcrumb trail indicates the current page: 'HOME > PHD STUDENTS > SUPERVISION AND EVALUATION > RESULTATS DE L'AVUACIÓ'. The page title is 'Assessment calendar'. On the left, there is a sidebar with links for 'SUPERVISION AND EVALUATION OF PHD STUDENT', 'ASSESSMENT CALENDAR', 'EVALUATION RESULTS', 'SAD' (Supervision and assessment of PhD Students), and 'More information' (User guide for doctoral students). The main content area is titled 'Assessment calendar, academic year 2018-2019' and features a table for 'New doctoral students (1st and 2nd phase) and non-first-year students'. The table is organized into two exam sessions: 'First exam session' and 'Second exam session**'. Each session lists the period for DAD and PlInv, assessment by the DT*, and assessment by the CA*.

New doctoral students (1st and 2nd phase) and non-first-year students	
First exam session	
Period for the DAD and PlInv (Student)	from 4 to 30 April 2019
Assessment by the DT*	from 3 to 15 May 2019
Assessment by the CA*	from 17 to 29 May 2019
CDE*	Special session 5 or 6 June 2019
Second exam session**	
Period for the DAD and PlInv (Student)	from 18 June to 8 July 2019
Assessment by the DT*	from 10 to 19 July 2019
Assessment by the CA*	from 22 to 30 July 2019



The PhD student website

DAD and PlaInv

How?

URV  Intranet ACADEMIC INFORMATION ABOUT DOCTORAL STUDIES



Català Español

Home	Enrolment	Supervision and evaluation (DAD + PlaInv)	Doctoral thesis	Deposit and defence of a doctoral thesis	Application for the doctoral or DEA diploma
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MAIN
1. Presentation of the DAD + Research Plan
2. Assessment
3. Results

1. Monitoring and evaluating doctoral students (SAD)

URV launched SAD (Supervision and Assessment of Doctoral Students) at the academic year 2014-15, a new online platform that will allow doctoral students to record all the activities they carry out during their doctoral degrees and which will enable thesis supervisors and the academic committees to supervise and assess the students' work.

What can you do with SAD?

- Define all aspects of your research plan.
- Record all the activities that you carry out for your doctorate.
- Consult the result of the evaluations of their transcript made by the director and the academic committee.

How can I access SAD ?

- Because it is a web application, you will be able to access SAD from any device that has an internet connection by providing the user name and password that you use to access the URV intranet.
- To access the tool, enter the user name and password that you use to access the URV's intranet.
- You can Access SAD in a variety of ways :
 - By clicking on the following link : **Acces to SAD**
 - Or by clicking on the link available at the URV's intranet : **INTRANET - > TRÀMITS -> Acces to SAD**

How does the SAD platform work ?

 [SAD user's guide](#)

SAD and user guide

Address for support and consultations - phd.avaluacio@urv.cat

Update date: April 2018



The research plan (PlaInv) and DAD

Login



Código de usuario:

Clave de acceso:

INICIAR SESIÓN

Tu **Código de usuario** y **Clave de acceso** son los que utilizas para entrar en los Servicios Digitales de la Universidad (Intranet, Correo Electrónico, Campus Virtual, Recursos Electrónicos, etc...)

Código de usuario y Clave de acceso iniciales: El código de usuario es tu NIF/NIE/Pasaporte ([ver formato](#)) y la clave de acceso inicial es tu fecha de nacimiento en el format DD-MMM-AA.

* Ejemplo: 02-MAI-78. Debes tener en cuenta que el mes MMM son las 3 primeras iniciales del mes en catalán: Enero (GEN), Febrero (FEB), Marzo (MAR), Abril (ABR), Mayo (MAI), Junio (JUN), Julio (JUL), Agosto (AGO), Septiembre (SET), Octubre (OCT), Noviembre (NOV), Diciembre (DES). Es necesario poner guiones entre el día, el mes y el año.

Si no recuerdas tu clave de acceso, sigue el [siguiente enlace](#) para poder restablecerla.

Lenguajes:

[Català](#) - [Castellano](#) - [English](#)

Por razones de seguridad, ipor favor cierre su sesión y su navegador web cuando haya terminado de acceder a los servicios que requieren autenticación!



Seguiment i Avaluació del
Doctorand/a (SAD)

Universitat Rovira i Virgili

Aviso:

La URV tiene fijados los periodos de cierre institucional por ahorro energético siguientes:

- Del 15 al 22 de abril de 2019 (Semana Santa)
- Del 5 al 23 de agosto de 2019 (verano) Se debe tener en cuenta que el mes de agosto se considera inhábil
- Del 23 de diciembre de 2019 al 6 de enero de 2020 (Navidad)

Ten en cuenta que si nos mandas un correo electrónico durante estos periodos, hasta la vuelta no te podremos contestar.



The PhD student website

....@estudiants.urv.cat

Institutional e-mail

URVnet

PDI | Estudiant doctorat | Tauler anuncis | UGAD | Vertex | Xarxes Socials | Office 365 | Office 365 PDI/PAS | Impressió | CAU | Surt

- LA URV**
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 - > Qualitat i Planificació estratègica
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- SECRETARIA VIRTUAL**
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 - > Consulta de l'expedient econòmic
 - > Consulta dades personals
 - > Consulta dia i hora de matrícula
 - > Consulta si estàs en condicions de poder sol·licitar el títol
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- INFORMACIÓ ACADÈMICA**
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 - > Espai del doctorand / PHD student area
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 - > Tràmits administratius
 - > Tràmits en línia / On line procedures
 - > Models d'ús del Centre Internacional
 - > SAD - Seguiment i Avaluació del Doctorand
- ESTUDIANT DE DOCTORAT**
 - ACTUALITAT**
 - URVactiv@
 - >> Diari digital
 - >> Recull de premsa
 - Dilluns, 20 de Febrer de 2017
 -
- CAMPUS VIRTUAL**
 - > Campus URV
- SERVEIS DE XARXA**
 - > Canvi de la clau d'accés
 - Correu electrònic**
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 - > Servei FTP
 - > Servei Proxy antivirus
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- RECERCA**
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 - > Full de convocatòries URV
 - > Servei de recursos científics i tècnics
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 - > Usos lingüístics dels estudiants de Grau
 - > Resultats de les enquestes
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 - > Oficina de l'esport
 - > Transport
 - > Compartir cotxe
 - > Servei de recursos científics i tècnics
 - > Informació sobre discapacitació



<http://www.urv.cat/en/campus-life/services/>

Services | Campus life | Uni... x

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Services

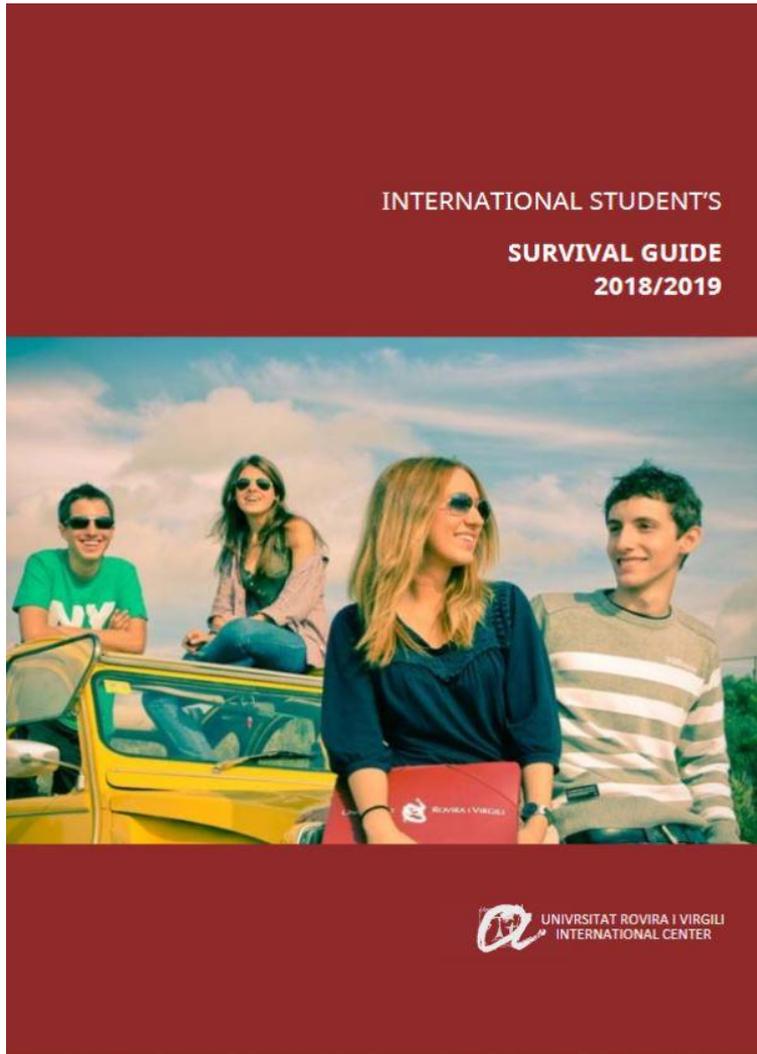
As well as taking an interest in your education, here at the URV we are concerned about the other needs you may have. So we try to make your student life easier by providing you with the Accommodation Office, which will help you to find somewhere appropriate to live, cheaper transport around the city, and the Careers Office, which will help you in your search for a job.

We are aware that studying is often not easy. Therefore, our libraries have an extensive stock of books that can be consulted on Internet so that access is much quicker and easier.

- Learning and Research Resource Centre (CRAI)
- Llengües URV
- Mobility
- Accommodation Office
- Counselling



URV Services



URV's International Center (I-Center)

 Avinguda Països Catalans, 17-19
43007 Tarragona SPAIN

 +34 977 55 81 29

 **Office hours**
Monday to Thursday: 09.00-13.00 and 16.00-18.00
GET AN APPOINTMENT: 16.00-18.00

<http://www.urv.cat/international/media/upload/arxius/Mobility/Guia/Survival%20Guide%20201819.pdf>